

Agenda Item # 9.1

UDO Text Amendment -
Comprehensive Plan Amendment
Notifications and Processes

Changes to UDO

Section	Change
3.2 - General Approval Procedures	<ul style="list-style-type: none">▪ Requires mailed notices for property-specific Comprehensive Plan Amendments to the Future Land Use Map
3.22 - Comprehensive Plan Amendment	<ul style="list-style-type: none">▪ Requires a Project Proposal Meeting▪ Requires mailed notices▪ Limits CPA applications in the six months prior to major updates

Project Proposal Meeting

Requirements:

- Property owners within 200 feet of the subject property must be notified by the applicant or authorized representative.
- When possible, City staff shall be present at the meeting to address questions relating to City processes and requirements.
- The Project Proposal Meeting shall be held on or in close proximity to the subject property, or virtually.
- The Project Proposal Meeting shall be held 30-60 days prior to the corresponding Planning and Zoning Commission meeting.