



Council questions and staff responses for items on March 10, 2022 City Council Meeting

7.3. Presentation, discussion, and possible action on the first reading of a franchise agreement ordinance with Bullseye Site Services, LLC for the collection of recyclables from commercial businesses and multi-family locations.

Sponsors: Emily Fisher

Question: I note that this is referenced as an ordinance. What would it require to remove the line “equipment must be washed at least one time per week” from these contracts?

Response: The washing requirement is in place to maintain minimum sanitary conditions for solid waste collection vehicles that use city rights of ways. City owned collection vehicles, as well as BVR collection vehicles (for recycling), are washed daily to maintain sanitation and safe vehicle operation. We have already approved several franchise agreements this year with this language, and we recommend keeping the language in this agreement.

7.4. Presentation, discussion, and possible action regarding a construction contract with Elliott Construction in the amount of \$2,861,538 for the Carters Creek Wastewater Treatment Plant Lift Station and Force Main - Gravity Portion project and a Resolution Declaring Intention to Reimburse Certain Expenditures with Proceeds from Debt.

Sponsors: Emily Fisher

Question: Where is the \$2,861,538 actually coming from while it is waiting to be reimbursed?

Also, the Agenda Caption reads that there IS a resolution declaring intent to reimburse, but then the Budget part says there is NOT. Is the intent to reimburse?

“Budget & Financial Summary: Budget in the amount of \$3,500,000 is included for this project in the Wastewater Capital Improvement Projects Fund. Nothing has been expended or committed to date, leaving a balance of \$3,500,000 for this contract and future expenses. The “Resolution Declaring Intention to Reimburse Certain Expenditures with Proceeds from Debt” is necessary for this project because all of the long-term debt projected to be issued for this project has not yet been issued. The debt for the project is scheduled to be issued at a later date.”

Response: Debt Reimbursement Resolutions must be approved and filed before expenses are incurred that will be reimbursed through debt proceeds. This project has not spent any funds and will be funded through future debt issuances so the DRR must be approved with the construction contract before expenses occur. Even though the contract is for roughly \$2.8 million, only a small portion will be spent before the debt proceeds are received by the City. These expenses will be covered by the cash fund balance in the Wastewater CIP Fund until debt proceeds are received.

7.5. Presentation, discussion, and possible action on a contract for crossing guard services with All City Management Services, Inc, in an amount not to exceed \$108,356.

Sponsors: Billy Couch

Question: How much of the current PD budget is designated for crossing guards? What will happen to the people currently employed by the PD as crossing guards? Does the 13 guards include the one for ILT on Longmire?

I noted the contract is for 180 days of service, but students only have 174 days of class time, what are the other 6 days for?

Response: The total in the PD budget is \$39,006.69. Since these are Part-Time non-benefitted positions the per person cost varies but the average was \$2,294.51 with 17 employees. These costs do not include the ancillary costs of recruiting, hiring, and training replacements. Often times, police personnel are tasked with covering school zones in the absence of the regular guards. This demand on police personnel is heavy each day of the week, removing these personnel from their regular assignment on a daily basis. We cover these positions with our police assistants, animal control officers, and at times our police officers.

With most school districts operating on a standard 180 school days, the vendor base their proposals on 180 school days. However, they will only be billing for the days they provide services and for College Station it would be 174 days. As they would not bill for services on days when school is not in session and their guards are not in the field.

In assuming control of the City of College Station Crossing Guard Program they first set-up an **orientation** and **training** meeting. Their goal in pricing the program is typically to incorporate the existing Crossing Guards into their organization. The current Crossing Guards' experience and familiarity will help ensure a seamless transition.

After the initial orientation, they distribute and assist in the completion of all ACMS employment forms. Once all employment forms have been collected and successfully completed, they would conduct a Functional Capacity Evaluation for each Crossing Guard. This is a basic skill review that evaluates such things as a guards' ability to hold a stop sign over their head, step off and back onto a six-inch curb, walk a straight line, etc. Once they have completed this portion of the meeting, they will then conduct a training session for all current and prospective Crossing Guards.

They would extend each guard in the program the offer to work for ACMS, provided they can pass the Functional Capacity Evaluation.

This contract would not cover a position at the ILT school on Longmire. They would need to request a study to determine the necessity of the need for a crossing guard. The traffic engineers would need to organize the study to justify the need. I do not know that the request for this has been presented to the traffic engineers to evaluate this area.

7.6. Presentation, discussion, and possible action on a five-year plotter and copier lease agreement with Ubeo, LLC for \$105,823.20.

Sponsors: Sam Rivera

Question: What is a plotter?

Response: A plotter is a printer for maps, construction drawings, or anything that requires wide format paper. We use plotters mainly when working with Geographic Information System (GIS) applications.